



**REPUBLIC OF BULGARIA
MINISTER OF TRANSPORT, INFORMATION TECHNOLOGY AND
COMMUNICATIONS**

Unofficial Translation

Methodology

on the Evaluation of Applicants' Proposals for a Top Level Domain in Cyrillic „.бг“ Registry

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I. Overview on Conducting the Procedure

The Methodology has been developed by a working group established by Order № ПД-08-633/18.11.2014 of the Minister of Transport, Information Technology and Communications and approved by a Public Expert Council (Public Council) adopted by Order of the Minister. The current Methodology sets out the terms, conditions and criteria according to which applicants' proposals for a Top Level Domain Registry in Cyrilic „.бr“ (the Registry) will be evaluated. Evaluation of applicants' proposals is performed by a commission (the Commission) appointed by Order of the Minister of Transport, Information Technology and Communications.

The Methodology includes a chapter describing the components that the proposal must contain and it assists applicants to get familiar with the terms and preparation process of their proposal to apply for the procedure.

The applicant's proposal shall provide a mechanism that enables the Government, the academia, the Internet Community and other stakeholders to take part in policy making related to the Registry, as well as to exercise control over its implementation in the public interest.

The applicant whose proposal meets to the greatest degree the principles and requirements set out in the document “Principles and Requirements for the Registration of Names in the .бr Internet Domain Zone (IDN ccTLD .бr)” and has the highest evaluation shall receive the support of the Government and the Internet Community and move to the next step of the procedure on selecting a „.бr“ Top Level Domain Registry – applying to IANA.

The support is valid within 3 months from the date of its receipt. If the nominated applicant fails to fulfil the commitment taken up in the proposal made by him and does not take within the prescribed period the necessary actions to apply to IANA with the statutory for the purpose minimum package of documents, the support shall be withdrawn and redirected towards the applicant ranked next.

Upon approval of the Methodology by the Public Council, the Ministry of Transport, Information Technology and Communications (MTITC) launches a call to apply for the procedure.

II. Preparation for Participation and Requirements for the Contents of Proposals

When preparing his proposal the applicant shall comply with:

1. Document „Principles and Requirements for the Registration of Names in the .бr Internet Domain Zone (IDN ccTLD .бr)“;
2. The current Methodology;
3. The application procedure to IANA and ICANN, described in the documentation located on the indicated web-sites: (www.icann.org), (www.iana.org), especially:

<http://www.icann.org/en/topics/idn/fast-track/>

<https://www.icann.org/en/system/files/files/idn-ccTLD-implementation-plan-05nov13-en.pdf>

<https://www.iana.org/help/cctld-delegation>;

<http://www.iana.org/domains/root/delegationguide/>

<https://www.iana.org/help/nameserver-requirements>

<https://www.iana.org/help/operational-plans>

Requirements for the Content of Proposals

The applicant's proposal must include the parts listed below according to the prescribed sequence, containing sufficiently exhaustive information:

Presentation of the Applicant:

- Description of the proposed structure that will perform the functions of a Registry, the participants in it and the functions they will perform;
- The applicant provides information that identifies him at this stage of the application process, which may include a Unique Identification Code under Article 23 of the Commercial Register Act, BULSTAT and/or another identifying information in compliance with the Bulgarian legislation, as well as address, including electronic one, for correspondence upon conducting the procedure;
- Information on the proposed technical and administrative contact regarding the domain with personal data, contact details and their roles in the organization.

1. Presenting the Process Implementation Model to establish and administrate the Registry:

1.1 Model description. Participating Entities and their functions.

- a) Policy making and exercising control over its implementation;
- b) Proposed partnership scheme for participation of government authorities, the Internet Community and other stakeholders in accordance with the implementation of the functions of the proposed structure;
- c) Relationship Model with Registrars, Registrants and ICANN;
- d) Managing the process on establishing and operating the Registry;
- e) Long-term vision of activity development;
- f) Short-term plans to implement the activity.

2. Organizational Readiness to Manage the Registry

2.1 Developed Rules and Procedures for Registry Operation.

- a) Developed Rules regarding the procedure for submitting and considering registration requests, renewal, transferring and terminating the registration of Names in the „.br“ Internet Domain Zone in compliance with the Principles and Requirements for the Registration of Names in the „.br“ Internet Domain Zone;
- b) Registration procedure at the initial (sunrise) stage and Procedures to retain the names of countries, regions, municipalities, geographical names, lists protected by the State etc.;
- c) Developed procedure for accreditation of Registrars and a draft project agreement with the Registrars
- d) Developed arbitration procedure in accordance with the Principles and Requirements for the Registration of Names in the „.br“ Internet Domain Zone.

2.2 Measures to ensure the Security of the Registry

- a) Implemented plans and security procedures, including those related to databases and physical security;
- b) Providing reservation information, including the way in which protection of system failure and other disasters will be guaranteed, as well as system recovery and data storage procedures in case of disasters;
- c) Action Plans when necessary by scaling the activity;
- d) Personal Data Protection Policy.

2.3 Supporting the Operation of the Registry

- a) Developed interfaces and guidelines to work with the Registrar under the registration system, including communications protocol with the Registrar;
- b) DNSSEC support procedure;
- c) Procedures and staff to support the Registrars. Technical preparation of the applicant in terms of standards, protocols and codes in accordance with the requirements of ICANN;
- d) Information on how the area and WHOIS will be generated;

3. Expertise of the Applicant

- a) Key personnel and review of the entire staff that shall be engaged in operations being subject to the current procedure: name, position, education, liabilities (Annex 2);
- b) Qualification of persons – documents for education obtained;
- c) Specific professional experience – description of relevant experience in implementing activities that are similar to Internet governance and registration operations (short description), implementation time.

4. Hardware and Software Equipment:

- a) Hardware equipment;
- b) Technical Software for Registration support;
- c) Hardware and software infrastructure reservation;
- d) Information regarding the technical abilities of the manager, including the technical business plan and DNS of the Registry, description of Registry's physical configuration and technical infrastructure;
- e) Configuration description and plans for Name servers that will support domain names resolving;
- f) Reserved and reliable Internet connectivity of the Registry, communications connectivity to the name servers and provided electronic mail to the management staff;
- g) As proof of technical and software providing is considered a contract, pre-contract, letter of intent from a supplier or subcontractor or other evidence.

5. Business Model and Financial Costs of Operations

- a) Model of economic and financial provision to the process;
- b) Pricing policy based on a cost-oriented approach;
- c) Three-year investment plan after the Registry starts functioning;
- d) Personnel Training Plan of the Registry;
- e) Promotion Plan

6. Declaration:

1. Declaration signed by the applicant that indicates his readiness to meet all the requirements for the IDN ccTLD Registry listed in the ICANN's set of documents (Annex 1);
2. Declaration signed by the applicant that he will respect the document „Principles and Requirements for the Registration of Names in the „.бr“ Internet Domain Zone (Annex 1);
3. Declaration stating that a database is created, stored and maintained in the territory of the Republic of Bulgaria in compliance with the Personal Data Protection Act as counterparts can also be stored within the borders of the EU (Annex 1);
4. Declaration stating the applicant's readiness to pay the amount of 26,000 USD if necessary, in order to cover operational cost related to processing the request by ICANN (Annex 1).

III. Layout and Submission of Proposals

Each proposal shall be submitted in a sealed opaque envelope that must be accompanied by a description of the documents it contains. It must be addressed to the Ministry of Transport, Information Technology and Communications, Town Sofia, 9-11 Dyakon Ignatiy Str. and submitted by the participant personally or by an individual that has been authorised by him in the registry office of the Ministry of Transport, Information Technology and Communications, or by post via a registered letter with acknowledgement of receipt. Proposals could be submitted every business day from 09:00 until 5:30 p.m. from the publication date of the call for applicants' participation in the evaluation of proposals on the official web-site of the Ministry. The specific deadline to submit proposals is included in the announcement on the web-site.

Upon approval of proposals, the next number, the date and time of receipt shall be indicated on the envelope and specified data should be recorded into an Entry Registry, for which the submitter of the applicant's proposal should be issued a receipt regarding the submitted and received proposal.

The deadline for preparation and submission of applicants' proposals at the registration office of the Ministry of Transport Information Technology and Communications for the **.бr Top Level Domain Registry** is within 90 calendar days from the publication date of the announcement regarding the Participation Call in the official site of MTITC.

The Ministry does not bear responsibility of received proposals upon the use of other means of delivery that is not indicated in the Methodology or the web-site announcement.

IV. Clarifications and Means of Communication

1. Clarifications

For up to 15 days prior to the expiry date for receiving participation proposals, each person could request in writing from the Commission clarifications regarding the procedure. It is obliged to respond and publish the clarification within *4 days* from the request's entry in the site

of the Ministry of Transport, Information Technology and Communications. If individuals have indicated an electronic address, clarifications are also sent to it on the day of their publication on the site of MTITC.

The Commission publishes the clarification on the site of MTITC without stating in its reply the name of the individual that has made the inquiry.

2. Means of Communication

All communications between the Commission and participants related to the current procedure is carried out in Bulgarian in writing. The volume of information among the Commission and the participants could be conducted personally by post with acknowledgement of receipt or by fax. Any notification that has been received at the contact address or fax number indicated by the participant shall be considered as delivered.

The fax is considered received when it contains the incoming number of the information entry, the date and time of sending.

Information sent by fax that does not include these data is not recognized as regular.

Information received via fax is stored by the Commission along with the proposal for carrying out the procedure.

V. Procedure and Working Manner the Commission for Registry Selection

1. In order to consider and evaluate the submitted documents for participation in the competition by a written Order the Minister of Transport, Information Technology and Communications shall appoint a Commission with a chair person appointed by the Minister;
2. The Chairperson of the Commission for Assessment of Applicants' Proposals, or an authorized by him representative of the Commission takes the proposals and stores them until the Commission is convened;
3. The Commission is composed of: a chairperson and 8 members as four of its members must be external experts;
4. The Commission's chairperson convenes the first meeting of the Commission no later than 3 days after the announced deadline for receipt of documents to participate in the competition;
5. Within 30 business days, the Commission shall evaluate the proposals and issue a decision;
6. The Commission issues a total solution for the assessment of each sub-criterion, taken by a simple majority. Before assessment deciding a hearing is made to reasoned submissions from experts involved in the Commission;

7. The members of the Commission shall sign and submit to the Chairperson of the Commission a statement, stating that:
 - a) They have no tangible interest in selecting an administrator of Bulgaria's Top Level Domain Registry in Cyrilic;
 - b) They are not "associated persons" under the meaning of the Commerce Act with an applicant or participant in the procedure, or with members of their management or supervisory bodies;
 - c) They are obliged to keep confidential the circumstances they have learned in relation to their work in the Commission;
 - d) In case of change regarding the stated circumstances they should immediately notify the chairperson.
8. In case of missing documents, other than those designated as obligatory ones, the Commission requires their provision. The deadline to submit the documents is the same for all participants and it is within 3 business days from the publication date. In this case the Commission's work is extended by three days;
9. The Commission shall evaluate each applicant who has provided the required documents as assessment must be made in accordance with the procedure described in Chapter VII.

The Commission admits at Participation in the Competition, any Bulgarian legal entity or association of persons registered in Bulgaria **who have** submitted all documents described in Chapter II within the designated by the Commission deadline and according to the procedure specified in the current Methodology.

When the participant is a group of persons which is not a legal person, the compliance with the requirements to the registry is determined for the grouping as a whole and the individual elements can be identified by one or more of the persons involved in its composition.

VI. Terms of Application and Eligibility.

1. Eligibility Criteria

The applicant must be a Bulgarian legal entity or an association of entities with a registered address and head office in the Republic of Bulgaria.

When the participant is a group of persons which is not a legal person, the compliance with the requirements to the registry is determined for the grouping as a whole and the individual elements can be identified by one or more of the persons involved in its composition.

If the proposal is received after the deadline for submission of the proposal or transparent, unsealed or torn envelope, it is not accepted for participation in the procedure and the Commission shall return it immediately to the participants.

Applicant who appears alone has the right to participate as a subcontractor in the offer of another applicant.

VII. Evaluation of Proposals

1. Evaluation of Indicators

The Commission ranks proposals in a decreasing order.

Ranking is based on the rules and procedure of work adopted in the current Methodology.

Evaluation criteria have been set out for each indicator. The maximum score of points for each indicator is a sum total of the maximum score of points of all criteria to the indicator. The degree of compliance with each indicator is evaluated by the obtained number of points.

2. Comprehensive evaluation

The maximum number of points in estimating the overall evaluation is 120. The final evaluation of a proposal is a sum total of the score of each constituent component:

$$\text{Overall evaluation} = \text{ev.}_1 + \text{ev.}_2 + \text{ev.}_3 + \text{ev.}_4 + \text{ev.}_5$$

where

$\text{ev.}_1 = \sum \text{ev.}_{1i}$ - sum of the points for various criteria in Pt.1, where i is „next number“;

$\text{ev.}_2 = \sum \text{ev.}_{2i}$ - sum of the points for various criteria in Pt.2, where i is „next number“;

$\text{ev.}_3 = \sum \text{ev.}_{3i}$ - sum of the points for various criteria in Pt.3, where i is „next number“;

$\text{ev.}_4 = \sum \text{ev.}_{4i}$ - sum of the points for various criteria in Pt.4, where i is „next number“;

$\text{ev.}_5 = \sum \text{ev.}_{5i}$ - sum of the points for various criteria in Pt.5, where i is „next number“;

In case the applicant has not presented the required documents he will receive 0 points for the corresponding criteria.

In case the applicant has not presented one or more of the documents, which have been deemed mandatory, he will be eliminated from the procedure.

Presentation of the Applicant	Submitted Documents Yes / No	Remarks
Description of the proposed structure that will perform the functions of a Registry, the participants in it and the functions they will perform		
The applicant provides information that identifies him at this stage of application, which can include a Unique Identification Code under Article 23 of the Commercial Register Act, BULSTAT and/or other identifying information in accordance with the Bulgarian legislation, as well as address, including electronic one, for correspondence upon conducting the procedure		
Information on the proposed technical and administrative contact regarding the personal data , contact details and their roles in the organization.		

1. Evaluation of the Model for the Implementation of the Process to Create and Administrate the Registry	Submitted Documents Yes/ No	Possible Number of Points	Obtained Number of Points	Remarks
Maximum Number of Points - 34				
a) policy making and exercising control over its implementation;		1 - 6		<p>6 p. The applicant has submitted a detailed and justified proposal for policy making and exercising control over its implementation</p> <p>3 p. The applicant has submitted an inadequate proposal for policy making and exercising control over its implementation</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for policy making and exercising control over its implementation</p>
b) *proposed partnership scheme that ensures		1 – 10		<p>10 p. The applicant has submitted a detailed and justified proposal for a partnership scheme</p> <p>7 p. The applicant has submitted a proposal for a partnership scheme</p>

<p>participation of government authorities, the Internet community and other stakeholders in implementing the functions of proposed structure;</p>		<p>4 p. The applicant has submitted an inadequate proposal for a partnership scheme</p>
<p>c) Relations Model with the Registrars, Registrants and ICANN;</p>	<p>1 – 4</p>	<p>1 p. The applicant has submitted an inaccurate and vague proposal for a partnership scheme</p>
<p>d) managing the establishing and functioning of the Registry;</p>	<p>1 – 4</p>	<p>4 p. The applicant has submitted a detailed and justified proposal for a relations model</p>
<p>e) long-term business development vision;</p>	<p>1 – 5</p>	<p>2 p. The applicant has submitted an inadequate proposal for a relations model</p>
<p>f) short-term business plans</p>		<p>1 p. The applicant has submitted an inaccurate and vague proposal for a relations model</p>
<p>e) long-term business development vision;</p>	<p>1 – 5</p>	<p>4 p. The applicant has submitted a detailed and justified proposal for managing the establishing and functioning of the Registry</p>
<p>e) long-term business development vision;</p>	<p>1 – 5</p>	<p>2.p The applicant has submitted an inadequate proposal for managing the establishing and functioning of the Registry</p>
<p>e) long-term business development vision;</p>	<p>1 – 5</p>	<p>1.p The applicant has submitted an inaccurate and vague proposal for managing the establishing and functioning of the Registry</p>
<p>e) long-term business development vision;</p>	<p>1 – 5</p>	<p>5 p. The applicant has submitted a detailed and justified proposal for a long-term business development vision</p>
<p>e) long-term business development vision;</p>	<p>1 – 5</p>	<p>3 p. The applicant has submitted an inadequate proposal for a long-term business development vision</p>
<p>e) long-term business development vision;</p>	<p>1 – 5</p>	<p>1 p. The applicant has submitted an inaccurate and vague proposal for a long-term business development vision</p>
<p>f) short-term business plans</p>		<p>5 p. The applicant has submitted a detailed and justified proposal for the short-term business plans</p>

	1 - 5	<p>3 p. The applicant has submitted an inadequate proposal for the short-term business plans</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for the short-term business plans</p>
<p>* It is mandatory for the submitted model to contain a partnership scheme to ensure participation of government authorities, the Internet community and other stakeholders, in order to perform the functions of the proposed structure. In case that the indicated scheme is missing, the applicant will be eliminated from further participation.</p>		

2. Evaluation of the Organization's Readiness to Manage the Registry	Submitted Documents Yes/No	Possible Number of Points	Obtained Number of Points	Remarks
<p>maximum number of points for Pt. 2 – 38 (respectively Pt.2.1 – maximum 13 points; Pt. 2.2 – max. 13 points; Pt. 2.3 – max 12 points)</p>				
<p>2.1 Developed rules and procedures for the operation of the Registry:</p>				
<p>a) rules for submitting and reviewing of registration, renewal, transferring and termination requests of Names in the „.br“ domain zone</p>		1 – 3		<p>3 p. The applicant has submitted a detailed and justified proposal for the rules for submitting and reviewing of registration, renewal, transferring and termination requests of Names in the „.bz“ domain zone</p>
				<p>2 p. The applicant has submitted an inadequate proposal for the rules for submitting and reviewing of registration, renewal, transferring and termination requests of Names in the „.bz“ domain zone</p>
				<p>1 p. The applicant has submitted an inaccurate and vague proposal for the rules for submitting and reviewing of registration, renewal, transferring and termination requests of Names in the „.bz“ domain zone</p>

b) registration procedures at the initial (sunrise) stage and procedures for reserving the names of countries, regions, municipalities, geographical names, lists protected by the State etc.;		1 – 3	<i>3 p. The applicant has submitted a detailed and justified proposal for registration procedures at the initial (sunrise) stage and procedures for reserving the names of countries, regions, municipalities, geographical denotations, lists protected by the state etc.</i>
			<i>2 p. The applicant has submitted an inadequate proposal for registration procedures at the initial (sunrise) stage and procedures for reserving the names of countries, regions, municipalities, geographical denotations, lists protected by the state etc.</i>
			<i>1 p. The applicant has submitted an inaccurate and vague proposal for registration procedures at the initial (sunrise) stage and procedures for reserving the names of countries, regions, municipalities, geographical denotations, lists protected by the state etc.</i>
c) accreditation procedure of Registrars and a draft agreement with the Registrars;		1 – 3	<i>3 p. The applicant has submitted a detailed and justified proposal for an accreditation procedure of Registrars and a draft agreement with the Registrars</i>
			<i>2 p. The applicant has submitted an inadequate proposal for an accreditation procedure of Registrars and a draft agreement with the Registrars</i>
			<i>1 p. The applicant has submitted an inaccurate and vague proposal for an accreditation procedure of Registrars and a draft agreement with the Registrars</i>
d) *arbitration procedure		1 - 4	<i>4 p. The applicant has submitted a detailed and justified proposal for an arbitration procedure</i>
			<i>2 p. The applicant has submitted an inadequate proposal for an arbitration procedure</i>
			<i>1 p. The applicant has submitted an inaccurate and vague proposal for an arbitration procedure</i>
* It is mandatory for the provided rules and procedures regarding the operation of the Registry to include a developed arbitration procedure in accordance with the Principles and Requirements for the Registration of Names in the „.бз“ Internet Domain Zone. If the indicated arbitration procedure is missing the applicant shall be eliminated from further participation.			
2.2 Measures to Ensure Security of the Registry:			
a) *implemented plans and procedures,			<i>4 p. The applicant has submitted a detailed and justified proposal for implemented plans and procedures, including those for databases and physical security</i>

<p>including those for databases and physical security;</p>		<p>1 – 4</p>	<p>2 p. The applicant has submitted an inadequate proposal for implemented plans and procedures, including those for databases and physical security</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for implemented plans and procedures, including those for databases and physical security</p>
<p>b) * information regarding reservation, including the way in which protection of system failure and other disasters will be ensured, as well as system recovery and data storage procedures in case of disasters;</p>		<p>1 – 3</p>	<p>3 p. The applicant has submitted a detailed and justified proposal for information regarding reservation, including the way in which protection of system failure and other disasters will be ensured, as well as system recovery and data storage procedures in case of disasters</p> <p>2 p. The applicant has submitted an inadequate proposal for information regarding reservation, including the way in which protection of system failure and other disasters will be ensured, as well as system recovery and data storage procedures in case of disasters</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for information regarding reservation, including the way in which protection of system failure and other disasters will be ensured, as well as system recovery and data storage procedures in case of disasters</p>
<p>c) *action plans for scaling the activity if necessary;</p>		<p>1 – 3</p>	<p>3 p. The applicant has submitted a detailed and justified proposal for action plans for scaling the activity if necessary</p> <p>2 p. The applicant has submitted an inadequate proposal for action plans for scaling the activity if necessary</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for action plans for scaling the activity if necessary</p>
<p>d) *personal Data Protection Policy.</p>		<p>1 -3</p>	<p>3 p. The applicant has submitted a detailed and justified proposal for a personal Data Protection Policy</p> <p>2 p. The applicant has submitted an inadequate proposal for a personal Data Protection Policy</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for personal a Data Protection Policy</p>

** Measures have been developed to ensure security of the Registry that have to include implemented plans and security procedures, providing reserved information, action plans if necessary from scaling operations and a personal data protection policy. “ If one or more of the listed components is missing, the applicant shall be eliminated from further participation.*

2.3 Ensuring Activity of the Registry:

a) developed interfaces and guidelines regarding the work of the Registrar with the registration system, including a communications protocol with the Registrar;		1 – 3		<i>3 p. The applicant has submitted a detailed and justified interfaces and guidelines regarding the work of the Registrar with the registration system, including a communications protocol with the Registrar</i>
				<i>2 p. The applicant has submitted an inadequate interfaces and guidelines regarding the work of the Registrar with the registration system, including a communications protocol with the Registrar</i>
				<i>1 p. The applicant has submitted an inaccurate and vague interfaces and guidelines regarding the work of the Registrar with the registration system, including a communications protocol with the Registrar</i>
b) DNSSEC maintenance procedure;		1 – 3		<i>3 p. The applicant has submitted a detailed and justified proposal for a DNSSEC maintenance procedure</i>
				<i>2 p. The applicant has submitted an inadequate proposal for a DNSSEC maintenance procedure</i>
				<i>1 p. The applicant has submitted an inaccurate and vague proposal for a DNSSEC maintenance procedure</i>
c) procedures and staff to support the Registrars. Technical preparation of the applicant in terms of standards, protocols and codes in accordance with the requirements of ICANN;		1 – 3		<i>3 p. The applicant has submitted a detailed and justified proposal for procedures and staff to support the Registrars. Technical preparation of the applicant in terms of standards, protocols and codes in accordance with the requirements of ICANN</i>
				<i>2 p. The applicant has submitted an inadequate proposal for procedures and staff to support the Registrars. Technical preparation of the applicant in terms of standards, protocols and codes in accordance with the requirements of ICANN</i>
				<i>1 p. The applicant has submitted an inaccurate and vague proposal for procedures and staff to support the Registrars. Technical preparation of the applicant in terms of standards, protocols and codes in accordance with the requirements of ICANN</i>
d) information on how the area and WHOIS will be generated;		1 – 3		<i>3 p. The applicant has submitted a detailed and justified information on how the area and WHOIS will be generated</i>
				<i>2 p. The applicant has submitted an inadequate information on how the area and WHOIS will be generated</i>

				<i>1 p. The applicant has submitted an inaccurate and vague information on how the area and WHOIS will be generated</i>
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3. Evaluation the Applicant's Expertise	Submitted Documents Yes/ No	Possible Number of Points	Obtained Number of Points	Remarks
Maximum Number of Points - 10				
a) *key staff and review of the entire personnel that will be engaged in operations being subject of the current procedure - name, position, education, liabilities, (Annex 2);		1 - 3		<i>3 p. The applicant has submitted a detailed and justified key staff and review of the entire personnel that will be engaged in operations being subject of the current procedure</i>
				<i>2 p. The applicant has submitted an inadequate key staff and review of the entire personnel that will be engaged in operations being subject of the current procedure</i>
				<i>1 p. The applicant has submitted an inaccurate and vague key staff and review of the entire personnel that will be engaged in operations being subject of the current procedure</i>
b) qualification of persons – documents for obtained education;		1 - 3		<i>3 p. The applicant has submitted a detailed and justified qualification of persons</i>
				<i>2 p. The applicant has submitted an inadequate qualification of persons</i>
				<i>1 p. The applicant has submitted an inaccurate and vague qualification of persons</i>
c) specific professional experience – description of relevant experience in performing activities that are similar to Internet governance and registration operations (brief description),		1 - 4		<i>4 p. The applicant has submitted a detailed and justified specific professional experience</i>
				<i>2 p. The applicant has submitted an inadequate specific professional experience</i>
				<i>1 p. The applicant has submitted an inaccurate and vague professional experience</i>

implementation period.				
* The expertise of the applicant has been submitted, which obligatory includes a description of key staff and review of the entire personnel that will be engaged in operations being subject to the current procedure. If such a description is missing the applicant shall be eliminated from further participation				

4. Evaluation of Technical Software Equipment and	Submitted Documents Yes/ No	Possible Number of Points	Obtained Points	Remarks
Maximum Score - 21				
a) technical hardware equipment;		1 – 4		<p>4 p. The applicant has submitted a detailed and justified proposal for technical hardware equipment</p> <p>2 p. The applicant has submitted an inadequate proposal for technical hardware equipment</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for technical hardware equipment</p>
b) registration software technical equipment;		1 – 4		<p>4 p. The applicant has submitted a detailed and justified proposal for registration software technical equipment</p> <p>2 p. The applicant has submitted an inadequate proposal for registration software technical equipment</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for</p>
c) *Reserved hardware and software infrastructure;		1 – 3		<p>3 p. The applicant has submitted a detailed and justified proposal for reserved hardware and software infrastructure</p> <p>2 p. The applicant has submitted an inadequate proposal for reserved hardware and software infrastructure</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for reserved hardware and software infrastructure</p>
d) information regarding the technical abilities of the persons, including the technical business plan of		1 - 3		<p>3 p. The applicant has submitted a detailed and justified information regarding the technical abilities of the persons, including the technical business plan of the Registry and DNS, description of the Registry's physical configuration and technical infrastructure</p> <p>2 p. The applicant has submitted an inadequate proposal for information regarding the technical abilities of the persons, including the technical business</p>

<p>the Registry and DNS, description of the Registry's physical configuration and technical infrastructure;</p>			<p><i>plan of the Registry and DNS, description of the Registry's physical configuration and technical infrastructure</i></p>
<p>e) *configuration description and a plan for the Name servers that will support domain names resolution. Functions to resolve names should always be available;</p>		<p>1 - 3</p>	<p><i>1 p. The applicant has submitted an inaccurate and vague proposal for information regarding the technical abilities of the persons, including the technical business plan of the Registry and DNS, description of the Registry's physical configuration and technical infrastructure</i></p> <p><i>3 p. The applicant has submitted a detailed and justified configuration description and a plan for the Name servers that will support domain names resolution. Functions to resolve names should always be available</i></p> <p><i>2 p. The applicant has submitted an inadequate configuration description and a plan for the Name servers that will support domain names resolution. Functions to resolve names should always be available</i></p> <p><i>1 p. The applicant has submitted an inaccurate and vague configuration description and a plan for the Name servers that will support domain names resolution. Functions to resolve names should always be available</i></p>
<p>f) *reserved and reliable Internet connectivity of the Registry, communications connectivity to the servers of names and provided electronic mail to the management team.</p>		<p>1 - 4</p>	<p><i>4 p. The applicant has submitted a detailed and justified proposal for reserved and reliable Internet connectivity of the Registry, communications connectivity to the servers of names and provided electronic mail to the management team</i></p> <p><i>2 p. The applicant has submitted an inadequate proposal for reserved and reliable Internet connectivity of the Registry, communications connectivity to the servers of names and provided electronic mail to the management team</i></p> <p><i>1 p. The applicant has submitted an inaccurate and vague proposal for reserved and reliable Internet connectivity of the Registry, communications connectivity to the servers of names and provided electronic mail to the management team</i></p>
<p><i>* The applicant presents in details his hardware and software equipment that must obligatory include reserved hardware and software infrastructure, configuration description and a plan for the Name servers that must ensure permanent availability of functions to resolve names and guarantee reserved and reliable Internet connectivity of the Registry. If one or more of these components is missing, the applicant shall be eliminated from further participation.</i></p>			

5. Evaluation of the Business Model and Financial Security of Activity	Submitted Documents Yes/ No	Possible Number of Points	Obtained Number of Points	Remarks
Maximum Number of Points - 17				
1) *model of economic and financial support of the process;		1 - 4		<p>4 p. The applicant has submitted a detailed and justified proposal for a model of economic and financial support of the process</p> <p>2 p. The applicant has submitted an inadequate proposal for a model of economic and financial support of the process</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for a model of economic and financial support of the process</p>
2) pricing policy by means of cost-oriented approach;		1 - 3		<p>3 p. The applicant has submitted a detailed and justified proposal for a pricing policy by means of cost-oriented approach</p> <p>2 p. The applicant has submitted an inadequate proposal for a pricing policy by means of cost-oriented approach</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for a pricing policy by means of cost-oriented approach</p>
3) *three-year investment plan after commencement of the Registry's activity;		1 - 4		<p>4 p. The applicant has submitted a detailed and justified proposal for a three-year investment plan after commencement of the Registry's activity</p> <p>2 p. The applicant has submitted an inadequate proposal for a three-year investment plan after commencement of the Registry's activity</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for a three-year investment plan after commencement of the Registry's activity</p>
4) training plan for the staff of the Registry;		1 - 3		<p>3 p. The applicant has submitted a detailed and justified proposal for a training plan for the staff of the Registry</p> <p>2 p. The applicant has submitted an inadequate proposal for a training plan for the staff of the Registry</p> <p>1 p. The applicant has submitted an inaccurate and vague proposal for a training plan for the staff of the Registry</p>
5) Promotion Plan.				<p>3 p. The applicant has submitted a detailed and justified proposal for a Promotion Plan</p> <p>2 p. The applicant has submitted an</p>

		1 - 3	<i>inadequate proposal for a Promotion Plan</i> <i>I p. The applicant has submitted an inaccurate and vague proposal for a Promotion Plan</i>
<i>* The business model submitted by the applicant must obligatory include a model for economic and financial support of the process and a three-year investment plan of the Registry. If the model of the investment plan is missing, the applicant will be eliminated from further participation in the procedure.</i>			

VIII. Concluding Agreement with the Applicant that has obtained the highest Evaluation.

The applicant signs an agreement which obliges him to keep the promises made in his proposal. Otherwise the applicant agrees to move to a redelegation process.

If the applicant fails to take within the prescribed period under item 1, the paragraph before last , the necessary actions to apply to IANA, the support shall be withdrawn and redirected to the next ranked applicant.

DECLARATION

The undersigned _____,
(first, middle and last name)

Personal Identification Number: _____, holder of Identity Card № _____,

issued on _____ by MIA – Town _____, Address:

(date of issue)

(place of issue)

(permanent address)

with professional qualification: _____,

in my capacity of: _____
(position: manager, representative etc.)

of _____ :
(name of the legal entity or unincorporated association)

with a registered address and head office at:

_____,

UIC/BULSTAT _____,

CERTIFY THAT

1. I am ready to fulfil all requirements related to the registration and maintenance of the IDN ccTLD Registry, specified in the ICANN 's set of documents;
2. I shall respect the document „Principles and Requirements for the Registration of Names in the .6r“ Internet Domain Zone;
3. The database of the Registry will be created, stored and maintained in the territory of the Republic of Bulgaria in compliance with the Personal Data Protection Act as counterparts can also be kept within the boundaries of the European Union;
4. I am ready if necessary to pay the amount of 26,000 USD, needed to cover the operational costs of processing the request by ICANN.

I am fully aware that for any false data I bear criminal responsibility under Article 313 of the Penal Code.

_____ 20_____

DECLARER : _____ (Date)

Human Resources

Total number of personnel employed under a labor or civil agreement at the date of signing the documents

Personnel	Number
under labour agreement	
under civil agreement	
Total	

Management Team of the Registry
1. Management staff directly involved in the administration of the Registry (Managers)

first, middle and last name	
team position	
education	
description of duties	
type of agreement/date of conclusion	
other commitments	

2. Expert staff directly involved in the implementation of the project (technical staff)

first, middle and last name	
team position	
education	
description of duties	
type of agreement/date of conclusion	
other commitments	